

Ad-Hoc Steering Committee Meeting #4 Minutes

August 28th, 2017 - 5:30-7:00pm

MSU Park County Extension Office, 119 South 3rd Street, Livingston

AGENDA

- Approval of MWCC Contract and Discussion of Funding
- Discussion on Draft Formation of Upper Yellowstone River Partnership guiding document and Code of Conduct Rules

MINUTES AND NOTES

DISCUSSION OF MWCC COORDINATION and SCOPE OF WORK

- Wendy Weaver of MARS and Nicole Divine met with Erin Farris-Olsen after the last Ad-Hoc Committee meeting to discuss comments and concerns shared by the group. Erin incorporated those changes into revised Scope of Work (shared and discussed at this meeting)
- The revised Scope of Work includes the following components:
 - MWCC will plan, schedule and facilitate future stakeholder meetings
 - Will assist in formalizing Steering Committee leadership team
 - Develop stakeholder engagement timeline and action items
 - Develop communication tools
 - Assist in identifying and apply for grant opportunities to fund future efforts of group
 - Act as fiscal agent as necessary
 - Timeline: September – December 2017
- Attendees in agreement that revised Scope of Work will provide needed support and capacity to help group get legs underneath for the next quarter
- Group voted to accept MWCC Scope of Work
- MWCC willing to work with group for invoicing and payment as work proceeds
- Donations towards the contract amount of \$4,750 were offered up by:
 - MARS = \$500
 - Timber Trails, Dale Sexton = \$200
 - Jeff Reed = \$500
 - Nicole Divine = \$100
 - Author M. Blank family = \$TBD
 - Greater Yellowstone Coalition = \$TBD
- Wendy Weaver will meet with Erin Farris-Olsen next week to coordinate transition

DISCUSSION OF UPPER YELLOWSTONE RIVER PARTNERSHIP (UYRP) GUIDING DOCUMENT AND CODE OF CONDUCT

- Whitney Tilt presented draft document titled “A Place To Start”
- The group went through and provided comments and feedback on each section, including Why, Purpose, Operating Tenets, Lessons Learned from Other Efforts
- Whitney Tilt will incorporate comments, revise and share with meeting minutes sent out after meeting



NEXT STEPS

- Wendy Weaver will meet with Erin Farris-Olsen to coordinate transition to MWCC
- Wendy Weaver will send out meeting minutes and revised Guiding document
- Erin-Farris Olsen will reach out to group and coordinate next stakeholder meetings

COMPLETE THE FOLLOWING HOMEWORK PRIOR TO THE NEXT MEETING:

- Please review the revised guiding document and provide any additional comments and/or feedback
- Provide one or more actions, problems, and/or solutions that you would like to see this group address in the next 12-18 months
- Provide one or more names of individuals you feel need to be at the table to ensure a representative community

U YRP Ad-Hoc Steering Committee Meeting #4

<u>Name</u>	<u>Organization/Affiliation</u>	<u>email</u>
Wendy Weaver	MARS.	wweaver@montanaagriculturalresources.org
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