

Ad-Hoc Steering Committee Meeting #3 Minutes

July 26th, 2017 - 4pm -5:30pm

MSU Park County Extension Office, 119 South 3rd Street, Livingston

AGENDA

- Review and discuss Montana Watershed Coordinating Council Proposal
- Update on Yellowstone Gateway Act DC Meeting

MINUTES AND NOTES

MWCC Proposal

- Wendy Weaver of MARS worked with Erin Farris-Olsen of MWCC to prepare a draft work proposal and budget that would provide capacity for this effort
- The proposal was reviewed by a number of attendees from past meetings: MWCC is proposing a contract that breaks down deliverables, billing and timeline in two phases
 - Phase 1: Will run from August- October, include ~50hrs of work and cost \$2500. The scope of work for this phase includes; formalizing a steering committee, establishing a time line for meetings, development of a clear mission, grant application guidance and support and taking over communications of meetings and minutes
 - Phase 2: Will run from November – March, include ~50hrs of work and cost \$6,000. The scope of work for this phase includes; list serve update, outreach, documentation of meetings and putting together a RFP for facilitator meetings

Discussion of MWCC Proposal

- Need to examine if the proposed 15hrs a month is enough time and what is the commitment MWCC will need from YRS group to meet contract deliverables
- Who MWCC will be working with and how the steering committee will be expected to work with MWCC needs to be established within the contract
- Who will administer the proposal, be the point of contact for the work, track deliverables and progress needs to be established before the contract moves forward
- A priority for this work may be to get a clear message hammered out for the group and group efforts – clear sharable message – Why are we here and what are we doing?
- How does MWCC need to get paid? Upfront? Will they assist with acquiring grants that could be used to pay for their services?
- A 223 DNRC grant to cover MWCC proposal cost should be considered– the application is easy/straight forward – two/three people should be able to hammer out in an afternoon
- The different organizations around the table that will want to contribute financially to getting this effort moving forward need to be considered and discussed
- MARS is willing to contribute \$500 to cover cost – we can make a call for more contributions once the proposal is finalized
- Does the proposal include an in kind match from MWCC?
- Go back to MWCC –revamp proposal without a phase two and combine needs from both phases into one contract, and flesh out deliverables a bit more clearly

Update on Yellowstone Gateway Act

- This effort is gaining recognition and attention

- This additional attention on the valley could work to our favor with attention drawn to Valley
- It was also discussed that this effort should not be connected to, stand alone and avoid political ramifications associated with

General Discussion

- Accepting MWCC proposal shouldn't drive the thinking- moving forward, a balance between community representation and community interests will be key
- MWCC will act as a facilitator for the group and provide capacity but collectively the group will need to drive this effort
- Reaching out to the full YRS attendee list was considered. It was decided amongst attendees to move forward with the engaged people of the Ad-Hoc meetings presently in attendance
- Funding to support effort could be raised – the focus should be on a mission/goal and tangible actions
- Who needs to be here- stakeholder groups- goals for this movement could be built around those interest and people
- Creating a clear message was started at the YRS maybe this needs to be reexamined and discussed as a group, it's time to develop a one-pager with messaging on what this effort is about for communication to community and stakeholders
- How this group plans to charter itself and agree to groundrules needs to be discussed

NEXT STEPS

- Wendy Weaver of MARS will send out meeting minutes and a doodle poll to schedule the next Ad-Hoc Steering Committee meeting for August
- Wendy Weaver of MARS will work with Erin Farris-Olsen of MWCC to prepare a second draft proposal to be sent out to group for review and comment

AD-HOC STEERING COMMITTEE

July 26, 2017 4-6 pm

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